



Course Catalogue 2025

ENJOY GROUP DISCOUNTS

50% discount from the normal fee for the 6th participant.
OR 100% discount for the 11th participant.

Applicable for registrations of same course title, date & company.

REGISTER ONLINE

www.ACESLearningHub.com

Our courses are not SFC-eligible.



Our Courses


COURSE NAME	FORMAT	DURATION	NORMAL FEE	DISCOUNTED FEE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
LEADERSHIP COURSES																
Effective Supervisory Skills ^(*) (view online)	Face to Face	2 days	\$ 1,000	\$ 799	14-15		20-21		7-8		1-2		11-12		20-21	
Influencing & Building Teams (view online)	Face to Face	1 day	\$ 680	\$ 480		4				10				9		
Leadership Development - Self (view online)	Face to Face	1 day	\$ 680	\$ 480	7				7			1			5	
BUSINESS WRITING COURSES																
Effective Email Writing (view online)	Face to Face	1 day	\$ 799	\$ 599	16		5		9		11		5		4	
Effective Minutes-Writing Skills (view online)	Face to Face	1 day	\$ 799	\$ 599	16		7		21		15		2		5	
Effective Report-Writing (view online)	Face to Face	1 day	\$ 799	\$ 599		20		10		11		1		14		2
Grammar in Business (view online)	Face to Face	1 day	\$ 750	\$ 550		4				24			23			12
Write Concisely & Managing Stress (view online)	Face to Face	1 day	\$ 799	\$ 599		26		11		27			10			5
Writing in Response to Complaints (view online)	Face to Face	1 day	\$ 799	\$ 599			12			13		26			12	

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PERSONAL EFFECTIVENESS COURSES																
Brain-Influencing Techniques for Effective Persuasion (view online)	Face to Face	1 day	\$ 650	\$ 450		7				13				14		
Building Blocks of Success (view online) 	Face to Face	1 day	\$ 800	\$ 600		7				3				7		
Creative & Pragmatic Approach to Problem Solving (view online)	Face to Face	1 day	\$ 800	\$ 600			12			25			24			17
Effective Time Management (view online)	Face to Face	1 day	\$ 680	\$ 480		27		3			11			16		5
Enhancing Your Value @ Work (view online)	Face to Face	1 day	\$ 750	\$ 550	24		14			25			26			16
From Sun Tzu to Critical Thinking (view online)	Face to Face	1 day	\$ 820	\$ 620		12			21			13			12	
Growth Mindset at the Work (view online)	Face to Face	1 day	\$ 820	\$ 620			5			4			10			10
Mental Health & Mindfulness (view online)	Face to Face	1 day	\$ 850	\$ 650	17		7				4		26		7	
Optimise Your Performance (view online)	Face to Face	1 day	\$ 680	\$ 480	9		13			12			11			11
Productive Habits: The Key To Be Productive Everyday (view online)	Face to Face	1 day	\$ 750	\$ 550		26				24				10		
Using EQ At Work (view online)	Face to Face	1 day	\$ 750	\$ 550		11			9				16			2
Winning Difficult People in the Workplace (view online)	Face to Face	1 day	\$ 800	\$ 600	23		25			17			16			3

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COMMUNICATION COURSES																
Business Presentations to Impress ^(*) (view online)	Face to Face	2 days	\$ 1,000	\$ 850	21-22			29-30	15-16		24-25	14-15		9-10		
Presenting to Impress (view online)	Face to Face	1 day	\$ 799	\$ 599		11			29			20			6	
Speak Properly (view online)	Face to Face	1 day	\$ 799	\$ 599		28			30			13			7	
Effective Communication Techniques (view online)	Face to Face	1 day	\$ 699	\$ 499		6			22		10			16		4
Effective Team Communication (through experiential learning) (view online)	Face to Face	1 day	\$ 699	\$ 499		27				10					20	
Influencing all Personality Types (view online)	Face to Face	1 day	\$ 780	\$ 580			6		8			28			6	
Working Effectively with all Personality Types ^(*) (view online)	Face to Face	2 days	\$ 920	\$ 720		13-14			22-23			19-20		2-3		10-11
Successful Communication & Relationship Management (view online)	Face to Face	1 day	\$ 750	\$ 550		13		11				26				4
CUSTOMER SERVICE COURSES																
Effective Telemarketing Techniques (view online)	Face to Face	1 day	\$ 650	\$ 450			13					20				
Exploring Customer Behaviour and Interpreting Their Body Language (view online)	Face to Face	1 day	\$ 750	\$ 550	24				8					2		
Influencing Difficult Customers (view online)	Face to Face	1 day	\$ 650	\$ 450		6			30		15			17		

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HALF-DAY COURSES																
EQ – Overcoming Challenges at work (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 560	\$ 360				9			3					
Sharpen Your Assertiveness (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 580	\$ 380				9			3					
Effective Communication in the Workplace (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 560	\$ 360	16			10				27				
Personal Effectiveness (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 550	\$ 350		12					17					
Write Concisely (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 599	\$ 399			18					12				
Managing Stress (view online) (1.30 pm – 5.00 pm)	Face to Face	½ day	\$ 599	\$ 399			18					12				
Effective Telephone Skills (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 560	\$ 360			20						2			
Performance Appraisal Reviews Made Easy (view online) (9.00 am – 12.30 pm)	Face to Face	½ day	\$ 600	\$ 400			6	1						15		

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